

Resources: Legal & Governance

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Date: 10th May 2022

TO THE MEMBERS OF THE CITY COUNCIL

Dear Councillor,

**Annual Council Meeting and First Meetings of Local Area Committees –
Wednesday, 18th May 2022**

In accordance with the new committee system of governance approved at the extraordinary meeting of the Council on 23rd March 2022, for implementation in 2022/23, it is now a function of the Council, at its annual meeting, to approve a schedule of Council and Committee meetings for the municipal year ahead, and (with the exception of the Local Area Committees) to appoint the Chairs and Deputy Chairs of the Council's Committees. To facilitate this, appropriate items of business have been included on the agenda for the annual meeting of the Council on 18th May 2022.

The Council has decided that each Local Area Committee shall appoint a Chair and Deputy Chair for the year from its membership. Accordingly, in line with previous practice, the first meetings of the seven Local Area Committees will be held, consecutively, immediately following the close of the annual meeting, for the purposes of appointing the Chairs and Deputy Chairs, as appropriate, and to approve the frequency of their meetings in line with the schedule of meetings to be agreed at the annual meeting of the Council.

I enclose with this letter, a list showing the proposed order for the first meetings, together with the draft agendas, which will be held immediately following one another and without a break. The Lord Mayor will occupy the Chair and the Members of the Council will be required to remain in their seats throughout the whole of the proceedings.

To facilitate the transaction of the business, the Lord Mayor will announce at the start of each meeting, the name of the mover and seconder of the composite motion to determine the business as detailed in the agenda. The names of the mover and seconder of the composite motion will be drawn from the Members of the particular Local Area Committee. The Lord Mayor will put the motion upon which the Members of the Committee concerned will vote. In the event of any questions arising upon any item on the agenda for a particular Committee, only the members of that Committee are permitted to participate in the discussion.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Gillian Duckworth', written in a cursive style.

**GILLIAN DUCKWORTH
DIRECTOR OF LEGAL & GOVERNANCE**

SHEFFIELD CITY COUNCIL

FIRST MEETINGS OF LOCAL AREA COMMITTEES

TO BE HELD ON WEDNESDAY, 18TH MAY 2022

ORDER OF MEETINGS

1. CENTRAL LOCAL AREA COMMITTEE
2. EAST LOCAL AREA COMMITTEE
3. NORTH LOCAL AREA COMMITTEE
4. NORTH EAST LOCAL AREA COMMITTEE
5. SOUTH LOCAL AREA COMMITTEE
6. SOUTH EAST LOCAL AREA COMMITTEE
7. SOUTH WEST LOCAL AREA COMMITTEE

CENTRAL LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the Annual Council Meeting

A G E N D A

NOTE: The particulars inserted in this agenda are based on information given by the Groups to the Head of Democratic and Member Services, with the object of facilitating the transaction of the business, and may be subject to changes.

1. **APPOINTMENT OF CHAIR AND DEPUTY CHAIR**
To appoint the Chair and Deputy Chair of the Committee.

2. **DATES AND TIMES OF MEETINGS**
To meet at least four times per year, on dates and times to be determined by the Chair, in accordance with the schedule of Council and Committee meetings for the Municipal Year 2022-23, approved at the annual meeting of the Council.

EAST LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the Central Local Area Committee

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NORTH LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the East Local Area Committee

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NORTH EAST LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the North Local Area Committee

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SOUTH LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the North East Local Area Committee

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SOUTH EAST LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the South Local Area Committee

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SOUTH WEST LOCAL AREA COMMITTEE

Meeting to be held on 18th May, 2022

immediately following the meeting of the South East Local Area Committee

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